

Wheeled Bin Suitability Criteria Policy – Appendix 1

1.0 New Standard Recycling and Waste Collection Service Methodology will be one only of the following options;

- A. Twin Stream method (1 wheeled bin for paper/ card, 1 wheeled bin for containers (plastic bottles/ tubs/ pots and trays, glass bottles/ jars, cartons, aerosols, tins and cans), 1 wheeled bin for residual waste.
- B. Co- mingled method (1 wheeled bin for all mixed recycling, 1 wheeled bin for residual waste)

2.0 Wheeled Bin Criteria and Exemptions

2.1 All kerbside properties that have sufficient space to accommodate the Standard Recycling and Waste Collection Service receptacles (either option A or B) will receive wheeled bins. The footprint required for the standard service (kerbside) which is considered adequate is detailed in Table 1 below;

TABLE 1

Collection Methodology type (A or B)	ALL bins 180 litre in size (Single bin – 49cm(w) x 72(d)	All bins 240 litre in size (Single bin – 59cm(w) x 74cm(w)
Option A – twin stream (3 bins)	147cm (width) x 72cm (depth)	177cm (width) x 74cm (depth)
Option B – comingled (2 bins)	98cm (width) x 72cm (depth)	118cm (width) x 74cm (depth)

**Note that the arrangement and location of bins on each property is the responsibility of the householder to determine and bins do not need to be stored side by side.*

**Note that the total footprint applied is either for all bins being the standard 180 litre bin or larger 240 litre bin however in practice there could be a combination of sizes, which will be determined by the final solution.*

**Note that dimensions are approximate as wheeled bin dimensions vary by manufacturer.*

2.2 Flats will continue to receive communal bin facilities which will continue to be emptied on a weekly schedule or as demand requires.

2.3 Properties that do not have suitable space to accommodate wheeled bins will receive a Special Kerbside Recycling and Waste Collection Service. This will be an alternative methodology, likely from sacks collected either on a weekly or fortnightly basis.

2.4 Properties will be assessed for their suitability by the new Waste Collection Contractor using agreed Wheeled Bin Suitability Criteria, as listed in 2.6. The assessment will take place in advance of the new services being rolled out, and each household will be informed of the decision in advance by letter.

2.5 There will be an appeal process in which a household may contact the Council to challenge the decision taken. Householders will be required to confirm how they do not meet the criteria for an appeal to be considered.

2.6 The initial Wheeled Bin Suitability Criteria assessment of each property will consider one or more of the following as unsuitable for wheeled bins. Therefore, an exemption will apply to these properties if;

- i. There is inadequate space to store wheeled bins anywhere within the boundary of the property (as per table 1).
- ii. The provision of a wheeled bin would cause an obstruction to the immediate entrance to the property.
- iii. It is very difficult or hazardous to move the wheeled bin from the storage point to the collection point.
- iv. Collection crew have to wheel the wheeled bin more than [fifty (50)] metres (e.g. via a service alley). Where necessary a risk assessment may be carried by the Contractor.

2.7 Householders will be exempt from presenting a bin at the collection point where they are able to demonstrate that they are unable to do so. In such circumstances the council will provide an Assisted Collection whereby an alternative arrangement (e.g. alternative agreed collection point) is offered based on the individual's specific requirements.

3.0 Appeal Process

- 3.1 All properties whether initially assessed as being suitable or unsuitable will have the right of appeal.
- 3.2 The householder will be required to contact the Council (via an electronic form or via the call centre (who will complete the form on their behalf) and demonstrate how they meet one of the criteria outlined in section 2. Application forms will be short (name, address, and exemption criteria met) and could include submission of photo evidence. Applications will be assessed by the Council, which could require a secondary assessment of the property.
- 3.3 Use of an electronic form would be the most favourable option. Arrangements would be made for those without IT access or not computer literate to make contact via the call centre.
- 3.4 Exceptions will be managed via the appeal process if the household believes that they cannot make alternative arrangements and believes further assessment is required. Support will be given by the Council, and if it is determined that wheeled bins cannot be stored on the property a Special Kerbside Waste Collection will be offered.